

Garden of Note Chair

1. Serves on the Board of Directors of the Guild.
2. Is responsible for all aspects of the Garden of Note Sale in the spring.
3. Appoints committee members and recruits volunteers to carry out necessary activities ensuring the event's success.
4. Maintains records of participating sellers and financial data; will record income from the sale of vouchers and make deposits to the Rochester Music Guild bank account. Receipts will be forwarded to the Treasurer. This duty may be assigned to a Co-Chair, if desired.
5. Reports to the Board regarding progress and all related expenses and revenue.
6. Monitors the RMG Garden of Note email account, garden@rochestermusicguild.org.